



# **STAR SECURITY**

## **Fire Picket SOP**

### **Training**

# **Workbook**

**Please Enter Your StarSecurity Profile Info**

Email Address

First Name

Last Name

Welcome to our detailed presentation on the Fire Picket (Fire Watch Security Guard) \_\_\_\_\_, or S.O.P. This guide is tailored for security personnel tasked with this critical role, ensuring the \_\_\_\_\_.

In this session, we're going to explore the role of the \_\_\_\_\_. This position plays a vital role in fire safety, ensuring that buildings are constantly monitored for potential fire threats. We will walk through the S.O.P, detailing each \_\_\_\_\_ that is \_\_\_\_\_ for the effective execution of this role.

Moving on to patrol guidelines. As a Fire Picket Security Guard, you are expected to \_\_\_\_\_ covering \_\_\_\_\_. This includes:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_/lounges, and
8. \_\_\_\_\_

Pay particular attention to stairwells and common areas. Also, keep an ear out for any in-suite smoke alarms that might be sounding and suspicious odours (smoke, gasoline, etc.)

Finally, as mentioned above, a \_\_\_\_\_ is a legal requirement when providing a \_\_\_\_\_ as this means that the fire panel is down and we are acting as a live fire system for all \_\_\_\_\_ in the building who's \_\_\_\_\_ become your responsibility.

The fire picket log is required by the \_\_\_\_\_, failure to do this log can result in large \_\_\_\_\_ by the Fire Department. Our \_\_\_\_\_ will drop off the \_\_\_\_\_ to the first guard on site. The fire picket log book will be passed to each \_\_\_\_\_ by the current \_\_\_\_\_ onsite and will be kept in the \_\_\_\_\_, if we are not providing \_\_\_\_\_ fire watch service.

Please return the book to the \_\_\_\_\_ if the fire watch ends. Remember the logs must \_\_\_\_\_ for the fire departments review, but you are to always submit a \_\_\_\_\_ which is in the Star security, \_\_\_\_\_ app. In the D.A.R, a photo option is available and it is a requirement for you to \_\_\_\_\_ of your full Firewatch log in your D.A.R report and submitted at the \_\_\_\_\_. Remember you could be \_\_\_\_\_ at any time, and your \_\_\_\_\_ must be up to date and accurate. Each building have \_\_\_\_\_ and the \_\_\_\_\_ must match the action in your report. Any \_\_\_\_\_ will be dealt with by our \_\_\_\_\_ and termination is a likely \_\_\_\_\_.

Please ensure that you follow the instruction provided by Star security dispatch or in your e-mail instructions. If you cannot find the exact site details, please do not hesitate to contact our **Star Security dispatch centre 24 hours a day/7 days a week** to get clarifications.

In this role, \_\_\_\_\_ are key. Always be on the lookout for \_\_\_\_\_ of \_\_\_\_\_ and \_\_\_\_\_. You will be provided with specific equipment like an air horn or megaphone, and a two-way radio to \_\_\_\_\_ in case smoke or fire is detected. Understanding and following the emergency response \_\_\_\_\_ is crucial.

An essential aspect of your job is having in-depth knowledge and skills. You must be fully knowledgeable about all components of the \_\_\_\_\_ and understand the building operations as they relate to fire safety. Familiarity with \_\_\_\_\_ is also a must. Furthermore, the ability to communicate \_\_\_\_\_ over voice communication equipment is critical for this role.

\_\_\_\_\_ and \_\_\_\_\_ are pivotal in this role. You must have the capacity to respond to T.C.H.C service requests within a three-hour timeframe. Additionally, maintaining hourly contact with the \_\_\_\_\_ is required for safety and coordination purposes. It's also essential that the Fire Picket Security Guard is fluent in English and can communicate clearly over voice communication equipment, ensuring no \_\_\_\_\_ in critical situations

Understanding your role and responsibilities as a Fire Picket Security Guard is fundamental. You must always carry a list detailing your \_\_\_\_\_ to ensure adherence to protocols. Additionally, wearing a \_\_\_\_\_ vest and \_\_\_\_\_ Star Security Uniform is mandatory, as it clearly identifies you as part of the fire picket function and \_\_\_\_\_ from other security services

While your primary focus is on fire watch, there are non-fire duties you should be aware of. In cases other than fire, you will \_\_\_\_\_ respond to resident requests for security service at their units. Instead, \_\_\_\_\_ residents to the \_\_\_\_\_ for general inquiries, \_\_\_\_\_ for maintenance issues, \_\_\_\_\_ for non-life-threatening concerns, and \_\_\_\_\_ for life-threatening concerns

As we conclude, let's recap the key points we've covered today. Your role as a \_\_\_\_\_ is crucial in ensuring the safety of building occupants against fire threats. Remember to stay \_\_\_\_\_, understand your \_\_\_\_\_ thoroughly, and maintain clear \_\_\_\_\_. For any further queries or clarifications, please refer to the contact information provided

Please take note of the important numbers on the screen. Our Star Security dispatch centre is operational \_\_\_\_\_. The star security dispatch is available to answer any questions or concerns. If you are unsure of any situation then please call our 24-hour dispatch centre. Our dispatch centre has direct contact with our 24-hour mobile patrol supervisors who also can be dispatched to your location if further assistance is required.

Next is the \_\_\_\_\_ who is to be contacted for any and all \_\_\_\_\_ incidents on site. In all life-threatening situations, \_\_\_\_\_ should be contacted first and then when safe to do so, contact C.S.U dispatch.

Finally, the third option is the TCHC client care number which should be used for all tenants' concerns, building maintenance issues, or building deficiencies.

This concludes the Fire Safety Training. Please complete the program final testing to complete the final step of this program. Thank you.